## SilverLake System Regulatory Financials Reporting Menu (RFMENU) Parameterized Regulatory Reporting Option

## FDIC Call Report Schedule RC-O Memorandum, line 2 OTS TFR Schedule DI, field 210

In order to determine the amount of uninsured deposits for your institution, it is necessary to determine the type of ownership, number of owners, and the percentage of the funds attributable to each owner for all accounts on your deposit systems (CD and DD). To assist you with the coding of existing accounts, we have designed a way for you to map the existing **relationship code** in the CFACCT file to one of the SilverLake ownership categories corresponding to one of the FDIC account ownership categories. The system will then determine the ownership percentage by dividing 100 by the number of includible ownership records tied to the account. Upon completion of the mapping you will be able to generate an exception report to assist you in identifying accounts that require maintenance to correct the FDIC parameters. Since you will be mapping each individual relationship code to a single ownership category and most likely less than 100% of the accounts tied to the relationship code truly go to the same ownership category, this list may be incomplete and you may find other accounts that need to be maintained. This is a labor intensive process and may take you several days to complete. THIS IS MERELY A TOOL TO GET YOU STARTED AND WILL NOT PROVIDE 100% ACCURACY IN MAPPING TO A FDIC OWNERSHIP CATEGORY.

NOTE: Once the initial relationship code mapping and clearing of exception items has been completed, it is the responsibility of your institution to ensure that every account is coded with an FDIC insurance ownership category when opened. To assist with this, the RF4059P report should be set to run in report distribution on a daily, weekly, or monthly basis and someone at your institution should be assigned the responsibility of reviewing and clearing exceptions from this report. The report should be used on an on-going basis to ensure that accounts are properly coded when opened so that quarterly uninsured deposit reporting will be as accurate as possible.

The following three options on the CIF Parameter Maintenance Menu (CFPAR) are utilized to accomplish the mapping of your existing CD and DD application accounts to a FDIC insurance category.

- FDIC Uninsured Deposit Parameter Maintenance
- Update FDIC Uninsured Deposit Information
- FDIC Uninsured Deposits General Parameters

**The first step** is to specify whether or not your institution is going to use the uninsured deposit feature for either FDIC Call Reporting or OTS Thrift Financial Reporting. To do this, select *FDIC Uninsured Deposits General Parameters* from the CFPAR menu.



You will be presented with the FDIC Uninsured Deposits *Deposits General Parameter Maintenance* screen. You should click the *Utilize Uninsured Deposits* field to ON as indicated below.



NOTE: The last three questions on the screen above will only be shown if the *Utilize Uninsured Deposits* field is set to ON. Your answers to these three questions will determine what additional information will be required to be entered at the time of new account setup. If you require these fields to be completed at time of account setup, you

will need to ensure that all staff responsible for opening new accounts is knowledgeable regarding FDIC insurance categories and limits.

You are now ready to map your existing relationship codes from the CFACCT file to one of the insurable ownership categories applicable for FDIC insurance purposes. Select *FDIC Uninsured Deposit Parameter Maintenance* from the CFPAR menu.



You will be presented with the Relationship Code Mapping screen.



The ownership category codes are indicated at the top of the screen. You must map each of the relationship codes for your institution, with the exception of relationship code 'P', to one of these ownership categories. Relationship code 'P' exists for every account within CFACCT and will automatically be mapped for you based on the number of includible account records for the deposit account in CFACCT. If the 'P' relationship code record is the only record in existence for the account, it will be mapped to ownership category 'SO.' Otherwise, it will be mapped to 'JO.' Accounts coded as IRA's on the CD application system will be mapped to ownership category 'IR,' regardless of the relationship code on the account record. To map any other relationship code to an ownership category, highlight the relationship code and click CHANGE. The following screen will be presented.

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The following fields MUST be completed on this screen:

- Category Code
  - $\circ$  JO = Joint
  - $\circ$  SO = Single
  - $\circ$  RT = Revocable Trust
  - $\circ$  IT = Irrevocable Trust
  - CP = Corporate/Partnership
  - $\circ$  IR = Retirement
  - $\circ$  PU = Public Units
  - $\circ$  EB = Employee Benefit
- *Exclude Relationship* Valid values are Y or N. If a relationship code represents a non-ownership interest in the account, you should answer 'Y' to exclude. Otherwise, answer 'N'.

An example of a properly completed screen is shown below.

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SUBMIT to return to the previous screen. As illustrated below, the information entered here will now appear on the primary screen.

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| PAGE FUNCTIONS<br>> ADD | Category Codes: JO=Joint, SO=Single, RT=Revocable Trust, IT=Irrevocable         Trust, CP=Corp./Partnership, IR=Retirement, PU=Public Units         POSITION         POSITION         PISPLAY         CHANGE         PISPLAY         CHANGE         PISPLAY         CHANGE         PISPLAY         CHANGE         PISPLAY         Change         Partnership, IR=Retirement, PU=Public Units         PISPLAY         CHANGE         PISPLAY         Change         Partnership, IR=Retirement, PU=Public Units         Partnership, IR=Retirement, PU=Public Units         Partnership, IR=Retirement, PU=Public Units         Partnership, IR=Retirement, PU=Public Units         Previous         Partnership, IR=Retirement, PU=Public Units         Previous         Previous         Previous | This option allows the user<br>to map their relationships<br>without doing maintenance<br>on all existing CIF's.<br>Learn more. > |
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Repeat this procedure for each of the relationship codes listed for your institution. You may have multiple pages of relationship codes.

After you have completed this process, click EXIT to return to the CFPAR menu. You are now ready to update the CFACCT file with the information to be used for calculating

the amount of uninsured deposits. To do this, select *Update FDIC Uninsured Deposit Information*.



At this time, you should select *Update the CIF account file* and *Generate the FDIC Exception Report*. Click CONTINUE to confirm your choices. You will be returned to the CFPAR menu.



The RF4059P report – Listing of FDIC Insurance Relationship Exceptions will be generated. Accounts for which one or more of the following exceptions were encountered will appear on this report:

- 1) Total ownership < 100%
- 2) Total ownership > 100%
- 3) Category codes not the same
- 4) SO Category with > 1 owner
- 5) JO Category with 1 owner
- 6) Account w/o Category Code
- 7) IR Category not in CDMAST
- 8) Excluded acct % not equal 0

A sample of the RF4059P report is shown on the screen below.

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NOTE: When the option to update the CIF file is taken, the program will automatically calculate the *Ownership* % by dividing 100 by the number of includible ownership records that exist in the CFACCT file for the account. Any rounding difference will automatically be "plugged" to the relationship 'P' record.

**Prior to maintaining any record for accounts appearing on this report**, verify that the mapping of the relationship codes is correct. If not, retake the *FDIC Uninsured Deposit Parameter Maintenance* option and change the mapping for the incorrectly mapped relationship code(s). Retake the *Update FDIC Uninsured Deposit Information* and select *Update the CIF file* and *Generate the FDIC Exception Report*. Click CONTINUE to confirm your choices.

**IMPORTANT:** The option to update the CIF file should not be re-taken after maintenance has been done through the CFMENU *CIF Relationship Inquiry* option to clear items on the exception report. If you retake the option, any maintenance that had been performed through CFMENU *CIF Relationship Inquiry* option (discussed below) *WILL* be lost.

**Once you have determined that the mapping is as accurate as possible on a "global" scale, you are ready to maintain records for accounts appearing on the report.** To maintain a record(s) for accounts appearing on this report, go to the CFMENU and select *CIF Relationship Inquiry*.

## Maintaining FDIC Insurance Parameters

Maintenance will be done through the *CIF Relationship Inquiry* option on the CFMENU.



Enter the desired account number and click SUBMIT.

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|                | Copyright 1992-2008 Jack Henry & Associates, Inc.   | SYSTEM   |

Two options have been added to this screen to facilitate maintenance of parameters for FDIC uninsured deposits reporting:

- 1) *FDIC Parm Disp*: This option will allow you to display the records and review the FDIC Insurance Parameters for each record.
- 2) *FDIC Parm Maint*: This option will allow you to maintain the FDIC Insurance Parameters for an individual account record directly in the CFACCT file.

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Highlight the desired record and click FDIC PARM MAINT. The following screen will be presented.

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With the exception of the CIF Number field, all fields on the screen above may be maintained.

## **ADDITIONAL INFORMATION:**

**Relationship Code** – Changing a relationship code on this screen changes the code in the CFACCT file.

**FDIC Insured Flag** – Defaulted to 'Y.' If you have non-deposit accounts (repurchase agreements, mutual funds, etc.) housed on either your CD or DD system, OR you have accounts, such as brokered CD's that in your situation are not subject to FDIC insurance, you will need to maintenance the *FDIC Insured* flag to 'N'.

**Merged Flag** – Defaulted to 'N.' In the case of accounts that your institution acquired through merger or acquisition, generally non-time deposit accounts will be insured separately from accounts the depositor had with the acquiring bank for a period of six months from the merger date. Time deposit accounts will be insured separately for six months from the merger date OR for six months after the first renewal date if the time deposit matures during the six month time period. If applicable for the account, maintain the *Merged Flag* to 'Y' and enter the merged date in the *Merged Date* field to allow for a more accurate calculation of uninsured deposits.

**Percent Owned** – If a relationship code was excluded from reporting during the initial mapping, the value in this field should be '0.00'. Valid values would be anything between 0.00 and 100.00. The combined total Percent Owned of all ownership records on an account cannot exceed 100.00.

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An example of a properly completed screen is shown below.

Click SUBMIT to exit the screen.

Return to the CFPAR menu and reselect Update FDIC Uninsured Deposit Information.



Select *Generate the FDIC Exception Report* and click SUBMIT. A new RF4059P report will be generated. DO NOT retake the option to Update the CIF Account File. If you do so, you will "erase" all maintenance previously done to clear accounts from the RF4059P exception report and will basically have to start over.

Following the procedures above, perform all necessary maintenance to clear all accounts from the exception report.

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| > FOLD / UNFOLD    | JHR 2007 Listing of FDIC Insurance Relationship Exceptions  |
| > FIND OPTIONS     | Account CIF Ownership Ownership Exclude   |
| > FIND             | 26 S PANTHER PINKY LE P000024 P JO 50,00  |
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|                    | Exception Description(s) Category codes not the same  |
|                    | 987 D BROSSERU DEE A B000062 P JO 50.00   |
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|                    | Convertinter 1989-2008. Jack Henry & Associates Inc.  |

Once all maintenance has been performed, you will want to run the RF4059P exception report **in report distribution** and review it to see if additional maintenance is required. If you choose to instead run the exception report from the CFPAR menu, do not ever retake the *Update FDIC Uninsured Deposit Information* option.

If it is necessary to perform maintenance to clear records from the exception report at any time, again go to the CFMENU and select the CIF Relationship Inquiry option. Review the next RF4059P report generated in report distribution or from the CFPAR menu to ensure the accounts cleared.

If you have questions regarding these instructions, please contact the SilverLake Support Department at 1-800-299-4222. To help us answer your questions in a timely manner, please reference "uninsured deposits reporting."